



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000008583

**Payment Terms:** NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** A **Date:** 09/01/20 **PO Method:** AT **Dispatch:** Dispatch Via Print **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TAYLOR COMMUNICATIONS INC  
 601 S INTERSTATE HIGHWAY 45 RD  
 HUTCHINS TX 75141-4194  
 United States

**Ship To:** 1P40 - TxDMV C/O TxDOT Centimeter  
 2000-B Centimeter Circle  
 Austin TX 78758  
 United States

**Vendor ID:** 1811701544 8

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Patricia Campos  
**Phone:**  
**Fax:**

**Bill To Fax:**

**Email:** Patricia.Campos@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Item needed for the continuous, uninterrupted printing of Registration Renewal notifications. VTR-39-A Registration Renewal Paper - Perforated edge - 2 rolls per pallet - 1,200 pounds per roll - 94,000 impressions per roll. For delivery to the TxDOT Centimeter Warehouse the second week of September 2020. Contact TxDMV support services at least 72 hours prior to delivery at (512) 465-5655.

Delivery to TxDMV VTR C/O TxDOT Centimeter Warehouse at 2000-B Centimeter Circle, Austin, TX 78758. Please contact Rachel Bills at 512-465-4084 or Richard Mayer at 512-465-4108 or Dewitt Juul at 512-465-4085 no less than 48 hours prior to delivery.

TxSmartBuy purchase order 20126906, dated 8/5/2020 attached.

Per State of Texas contract pricing, contract #966-A3

Reference quote from Joe Scardino, Taylor Communications, dated 6/02/2020.

Alternate TxDMV Contact:  
 Roger Feuge  
 Roger.Feuge@TxDMV.gov  
 (512) 465-1459

Vendor contact: Taylor Communications  
 Joe Scardino  
 Joe.scardino@taylorcommunications.com  
 (832) 326-0844

Contract Specialist:  
 Patricia Campos  
 patricia.campos@txdmv.gov  
 ph 512-465-4097

Change Orders:  
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct

**Authorized Signature**

**08/06/2020**



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itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	VTR-39-A Registration Renewal Paper	966/16	60.0000	ROL	\$913.96000	\$54,837.60	09/03/2020

Schedule Total

ReqID:  
0000009330

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Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

08/06/2020